

William Reid School Parent Council AGM Agenda
Date: Tuesday, January 13, 2026; Time: 7:00 pm to 8:30 pm
Location: In Person & Online ([click for website link](#))



Attendance: K. Rushton, S. Bullough, C. Bourgault, H-Y. Chan, K. Brown, M. MacKimmie, Melamie, S. Simms, S. Lee, T. Wagner, V. Terstappen, Y. Bennani, G. Gonzalez, L. Riar (online), T. Ward, R. Seeton, Genevieve, V. Powell, M. Carr-Wiggin, Andrea

School Council (WRSC) Portion of the Meeting (7:00 pm to 8:00 pm)

1. Call to order – 7:01 PM
2. Acknowledgement of the Land
3. Consent Agenda
 - January 2026 WRSC Agenda – motion to approve by V. Powell, seconded by M. Carr-Wiggin
 - November 2025 WRSC AGM Minutes - motion to approve by V. Powell, seconded by M. Carr-Wiggin
4. Update from our School Administration
 - International Day (November 26)
 - o The Student Voice Action committee discussed ways to enhance belonging at WR school. Students agreed to host an International Day as a schoolwide celebration of school diversity. For the event, students were invited to wear clothing or bring food that represented their culture or culture of origin.
 - Elevate carts - \$15K in casino funds was used to purchase five Elevate USB-C charging carts. Students will have an opportunity to name the carts.
 - Winter Celebration (December 10)
 - o Thank you to the families and students who joined our Winter Celebration evening, in person or online. For those who missed it – or those who want to watch it again! – a second viewing is being planned and will be announced soon.
 - Winter Market (December 17)
 - o The winter market was a huge success. The event raised \$1,320 for the food bank. Students enjoyed selecting special treasures for their loved ones. We are grateful to everyone who donated items, volunteered, and helped make this event possible.
 - Carnaval (February 2 – 6, 2026)
 - o Carnaval d’Hiver 2026 is coming up from February 2–6, with a week of fun activities and French-Canadian traditions for students to enjoy. Families are asked to collect clean 2L milk cartons for ice-block building. Volunteers are also needed throughout the week, and families are invited to sign up and join in the fun.
 - Bottle drive
 - o Mme. Ferguson has organized a monthly bottle drive on the second Thursday of each month until the end of the year, the first of which is this Thursday (16 Jan). All proceeds from refundable drink containers will support schoolwide events and a year-end BBQ. Anyone who can't drop bottles off to the school is reminded that they can always drop off to Manchester Bottle Depot and designate the funds to William Reid School.
 - Teacher’s pet – A quick reminder to please submit Teacher’s Pet fees.
 - Upcoming dates
 - o Kindergarten/ grade 1 registration – starts January 12 and closes on February 10. Lottery to occur on February 12
 - o Lockdown practice – January 14
 - o Report cards – February 24
 - o Early assessments (K- gr 3) – January 16 – February 6

5. Updates from our Committee Leads (annual initiatives):
 - Annual initiatives: Special Lunches/Healthy Hunger, Jacket Racket, Evenstart, Naturalization Committee, Lost and Found - items not collected by noon on the last Friday of the month will be donated
 - o Evenstart – A note of thanks was received from families who benefited from this year’s hamper drive. We want to extend this gratitude to all families who contributed to their grade’s hamper – your kindness made a meaningful difference during the holiday season.

6. Identification & Review of Action Items, future Agenda Items –
 - Open positions
 - o We are excited to announce that Danisha will be stepping into the role of WRSC chair starting in March.
 - o We are still seeking leads for both Naturalization and Jacket Racket.
 - Parent engagement - \$500 pre-paid visa
 - o The group discussed potential uses for the parent engagement funds, including hosting a mental health session or partnering with Elboya school.
 - o Action point for next year – Potential of re-introducing an evening event for Carnival next year. If so, consider using parent engagement funds to support an activity during the event.

7. Adjournment – 7:27 pm

Next meeting Tuesday, February 10, 7:00 pm to 8:30 pm Hybrid

Memo

To: School Council Chair

From:

Michael W. Nelson
and Jennifer Turner

Superintendents of
School Improvement

November 7, 2025

Education and Childcare is once again providing a grant, in the amount of \$500 per school council, to support councils in fulfilling their legislated responsibilities in the education system and enhancing parental involvement and engagement.

Examples of parent engagement activities and projects, as defined by Education and Childcare, that the funds may support include:

- Workshops for parents to increase capacity for school council members;
- Information sessions on how parents can support student learning at home and at school;
- Parent resources and workshops on topics such as: mental health and well-being, cyber bullying, healthy living etc.;
- Programs to support multi-cultural and Indigenous families;
- Parent resources and tools in multiple languages;
- Events to engage parents on important local issues;
- Conference fees;
- Parent engagement in promoting the value of arts; and
- Trainer/facilitator costs for the professional development, workshops or sessions associated with the above.

The funds cannot be used for the following:

Entertainment costs, meals, snacks or other food;

- Capital asset purchases (i.e. furniture, technology, etc.);
- Activities that have occurred prior to the date of the provision of funds;
- Organization membership;
- Fundraising events;
- Prizes or incentives for parents and/or students;
- Payment to school board staff (honoraria, gifts); or
- Entertainment activities such as barbeques, volunteer teas, dances, concerts or performances, etc.

The CBE has arranged for pre-paid cards that can be used to access this year's funds plus any unused funds from the prior year (the amount of the card will be noted on the bottom left of the page that the credit card is attached to). These cards will be mailed to the school principal the week of November 10. Please connect with the principal to get the card. In order to have the card released to you, a declaration form must be signed and given to the school to send to Heather Kirkwood at the Education Centre. A copy is attached for your information.

Cards will be activated centrally for November 13 (there may be a sticker on the card to call to activate but please ignore). There is no pin required to use the card,

