

William Reid School Parent Council Agenda

Date: Tuesday, September 9, 2025 Time: 7:00 pm to 8:30 pm

Location: Online ([click for website link](#))



School Council (WRSC) Portion of the Meeting (7:00 pm to 8:00 pm)

Jenna M., Marcie M., Sheri B., Tiffany W., Alexi, Vanessa, Soraya, Genevieve, Kenzie R., Talicia W., Maren, Laura G, Jinah M., Kaley, Catherine B., Nathalia N., Joanie N., Gabriela H., Natasha, Sarah M., Sophia L., Ben M., Kimberly W., David P., Yousra B.

1. Call to order – 7:02 pm, J. McLeod
2. Acknowledgement of the Land
3. Welcome & Introductions
4. Consent Agenda
 - September 2025 WRSC AGM Agenda – motion to approve by Tiffany W., seconded by Talicia W.
 - May 2025 Meeting Minutes – motion to approve by Tiffany W., seconded by Talicia W.
5. Update from our School Administration
 - Principal update
 - o The principal introduced the theme of “Belonging”, guided by the mantra “Heart to Belong – Who Am I?”, focusing on identity and culture
 - Structures that create sense of belonging, include:
 - Family events
 - Service learning
 - Peer mentorship
 - Classroom leadership roles
 - Shared staff value - “To belong is to work together” — emphasizing collaboration and shared purpose.
 - o Staff will attend future school council meetings, with a shift in focus from grade-specific topics to broader elements of school culture.
6. Updates from our Committee Leads (annual initiatives):
 - Fall Fling - Thursday September 25 (update from Marcie M.)
 - o The event is open to all families and will feature a DJ, food trucks, and various activities.
 - o Volunteers are needed for setup, handing out of treats, clean-up.
 - o The event is scheduled alongside Meet the Teachers. Feedback will be gathered afterward to determine whether these events should remain combined or be held separately in future years.
 - o For Meet the Teachers, expectations were clarified: it is intended as a brief introduction (“hello”) rather than a detailed discussion. A suggestion was made for teachers to provide a short overview, and administration will consider incorporating this format into this year’s event.
 - Annual initiatives:
 - o Lost & Found - Monthly email reminders will be sent. Unclaimed items will be donated by noon on the last Friday of each month.
 - o Healthy Hunger – Coordinate special lunches. Volunteers are needed to assist

- day-off (3 volunteers for approximately 1.5 hours during lunch).
- Jacket Racket - Collecting gently used jackets to distribute to families in need.
- Even Start - Each grade will support a family by contributing to a holiday wish list.
- Naturalization Area - Ongoing maintenance includes spring clean-up, summer watering, and winter preparation.
- Staff Lunch (Spring 2026) - No update.
- Last Blast (June 2026) – No update.
- Kids Holiday Market – Will only proceed if parent interested in leading.

Note: Several initiatives (Healthy Hunger, Jacket Racket, Even Start, Naturalization) are seeking new parent leads, as current leads are in their final year with children aging out of the school.

7. Identification & Review of Action Items, future Agenda Items –

- Upcoming dates -
 - Trickster residency – Nov 17 – 21.
 - The grant application was approved and will cover 50% of the residency cost.
 - The remaining balance may be funded through OLEP; if not, a request will be submitted to Parent Council for support.
 - Dec 11th – holiday concert
- Parent council annual report – due Sept 30th

8. Adjournment – 7:39 pm

Next meeting Tuesday, October 14, 7:00 pm to 8:30 pm Hybrid

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Fundraising Society (WRSFS) Portion of the Meeting (8:00 pm to 8:30 pm)

1. Call to order – 7:40 pm, J. McLeod
2. Questions / input required from School Administration (if any) –
 - Lalilo licenses – An additional 46 licenses are required to ensure all students have access.
 - o School administration will review the budget—specifically the Arts & Culture Education, Performances & Online Resources line item (\$9,300) - to determine if the cost is already accounted for.
3. Update from the WSRFS President
 - Seeking replacement for WSRFS President
4. Oktoberfest School Fundraising Event – scheduled for October 25, 2025 (updated from Kimberly W.)
 - Event website: <https://oktoberfesttyc.wixsite.com/2025>
 - Volunteers are needed before and during the event. Interested individuals can email <mailto:WilliamReidOktoberfest@gmail.com> with the subject line “VOLUNTEER.”
 - As in previous years, parents are invited to contribute items for classroom baskets, which will be included in the silent auction. Donations can be dropped off in classrooms or at designated homes.
 - Tax receipts will not be issued for tickets, donations, and/or auction items.
 - o It was noted that donations can be made to Education Matters, with tax receipts provided. Donors may designate funds to a specific school; however, the funds are managed by the principal and not the parent council.
 - This is an important fundraiser that provides Student Council with flexibility to support school initiatives where casino funds are restricted.
5. Casino – Fall 2026 – last year raised approx. \$80K.
 - We will need a new Casino chair to oversee next year’s casino.
6. Update from the WRSFS Co-Treasurers
 - Appendix A – 2025/2026 budget was reviewed. No changes proposed.
 - o Motion to approve by Jenna M., seconded by Talicia W.
 - A co-treasurer is being sought following Aaron’s resignation. He has offered to assist until a replacement is found.
5. Identification & Review of Action Items, future Agenda Items – none noted.
6. Adjournment – 8:09 pm

Next meeting Tuesday, October 14, 7:00 pm to 8:30 pm Hybrid

School Council: The primary role of a school council is to support and enhance student learning by organizing volunteer-run activities and events that support the school program. School councils also provide one means for members of the school community to communicate with the principal. It is not the primary role of school councils to: fundraise,

lobby, or engage in school management.

Parent Council: “Parent Council” is our informal name for the joint meetings of our School Council and our Fundraising Society. Alberta Education rules require these to be separate entities.

Fundraising Society: The primary role of a fundraising society is to raise funds that support the school program and extracurricular activities.

APPENDIX A

William Reid School Fundraising Society				
2025-26 Statement of Operation				
	PROPOSED BUDGET			
	on 2025-06-06	EXPENSES INCURRED	REMAINING BUDGET	
	2025-26	2025-26	2025-26	
Revenue				
Fallfest	\$ 9,500.00	\$ 9,500.00	\$	
Casino	41,500.00	41,500.00		
Special Events				
Other (Donations/ Interest)	200.00			200.00
Total	\$ 51,200.00	\$ 51,000.00	\$ 200.00	
Expenses				
Casino Eligible Expenses				Note
Residencies	\$ 10,500.00	\$ 10,500.00		PY
Art/Athletic Equioment	1,000.00			\$1500 deer. from PY as per School \$ 12,000.00
Literacy/ Numeracy	3,500.00			\$1500 deer. from PY as per School 2,500.00
Technology	18,500.00			3,500.00
Library Books	1,500.00			\$11000 incr. from PY as per School (including \$2500 laptop cart) 7,500.00
Musical Instruments	6,000.00			\$1500 deer. from PY as per School 3,000.00
Arts and Culture Education, Performances & Online Resources	9,300.00			\$5500 incr. from PY as per School 500.00
Educational Field Trips (Busing)	2,000.00			9,300.00
Drumheller Trip	2,500.00			2,000.00
Insurance	1,100.00			2,500.00
Administration	1,300.00			\$400 deer. from PY to actual 1,500.00
Sub-Tota/	\$ 57,200.00	\$	\$ 57,200.00	\$2200 deer. from PY 3,500.00
				Overbudget by \$17800 - \$15700 unspent casino fund to be carried over \$ 47,800.00
Other Expenses				
Special Events - Fall Fling	\$ 1,900.00	\$	1,900.00	\$ 1,900.00
Special Events - Last Blast	1,500.00		1,500.00	1,500.00
Naturalization Areas/ Grounds/ Playground Maintenance	800.00		800.00	800.00
Professional Development (School Staff)	650.00		650.00	650.00
Water Fund				500 reduced/removed as per School 500.00
Teacher Allowance	3,000.00		3,000.00	3,000.00
Staff Appreciation	950.00		950.00	950.00
Student Assistance	200.00		200.00	\$200 reduced as per School 400.00
Technology				
Student Agenda	800.00		800.00	\$1200 reduced as per School 2,000.00
Reserves for Naturalization/Grounds/Playground				
Reserves for Technology				
Miscellaneous				
Sub-Tota/	\$ 9,800.00	\$	\$ 9,800.00	Overbudget by \$300 - unspent fund from PY will becarried over \$ 11,700.00
Total Expenses	\$ 67,000.00	\$	\$ 67,000.00	